



FEES POLICY

Class Fees

1. Class fees are due, in full, in advance on the first day of each term
2. Invoices are sent via email 2 weeks prior to the start of term.
3. One free trial class is offered for new students, after which class fees are charged on a pro-rata basis for the remainder of the term.
4. An annual Enrolment Fee is charged at the start of each year. This covers insurance, music licences and administrative costs and is non-refundable. If a student joins the school mid-year, the enrolment fee is calculated on a pro-rata basis.
5. We are unable to refund/credit term fees, or part thereof, due to absence.
6. Families will be provided with at least one term's notice, should there be any changes to fees and/or discounts.

Costume Fees

7. Costume Fees are charged for all students who perform in the end-of-year Concert. Costume fees are added to Term 3 invoices and families keep their costume once the performances are over. Costume fees are non-refundable. If a student is attending more than one style/class per week, a second costume may be required but every effort is made to keep the costs down.

Exam Fees

8. Exams are offered at various times to certain ballet levels. The exam fee is invoiced during Term 2, ahead of the exam session in Term 3. The exam fee includes the The Royal Academy of Dance entry fee, as published on their website and also includes a small amount per student to cover venue hire, examiner expenses and other costs involved in running the exam day. Parents will be fully informed in advance of these costs.

Exam fees are non-refundable, unless an event occurs (such as accident/injury close to the exam date) which prevents a student from taking the exam. In this instance, the RAD may refund in part, if notice is provided within their published time frame.

ANNUAL RE-ENROLMENT

9. Timetables for each school year are published in early December and parents are invited to re-enrol for the new year at this time.

MID-YEAR WITHDRAWAL FROM THE SCHOOL

10. Should parents wish to withdraw their child from the school mid-year, 2 weeks notice must be provided, in writing, via email by the end of their current term. An administrative charge of 2 weeks of the students' enrolled classes will be charged where notice has not been provided.

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